



**1. CALL TO ORDER**

President Vavra called the meeting to order at 11:24 a.m. A quorum was present.

Minnesota Watersheds Board (Board) members present: David Ziegler, Peter Fjestad, Linda Vavra, Jeff Gertgen, Don Pereira, Brad Kramer, Gene Tiedemann, Wanda Holker, and Shaun Kennedy

Others present: Jill Crafton, Riley Purgatory Bluff Creek Watershed District (WD), Bill Petersen, Middle Snake Tamarac Rivers WD, and Jan Voit, Minnesota Watersheds (MW)

**2. GENERAL BUSINESS**

***Agenda***

Director Fjestad made a motion to approve the agenda. This was seconded by Director Tiedemann and carried unanimously.

***Election of Officers***

President

Director Fjestad asked for nominations for President. Director Tiedemann nominated Director Vavra. Director Gertgen seconded the nomination. There were no other nominations. Director Gertgen made a motion for nominations to cease. This was seconded by Director Ziegler and carried unanimously. Director Ziegler made a motion to cast a unanimous ballot for Director Vavra for President. Director Gertgen seconded the motion and it carried unanimously.

Vice President

Director Vavra nominated Director Fjestad. Director Ziegler seconded the nomination. There were no further nominations. Director Holker made a motion that nominations cease and to cast a unanimous ballot for Director Fjestad for Vice President. Director Ziegler seconded the motion and it carried unanimously.

Secretary

Director Fjestad nominated Director Holker. Director Vavra seconded the nomination. There were no further nominations. Director Tiedemann made a motion that nominations cease and to cast a unanimous ballot for Director Holker for Secretary. Director Fjestad seconded the motion and it carried unanimously.

Treasurer

Director Fjestad nominated Director Ziegler. Director Gertgen seconded the nomination. There were no further nominations. Director Fjestad made a motion that nominations cease and to cast a unanimous ballot for Director Ziegler for Treasurer. Director Pereira seconded the motion and it carried unanimously.

[Shaun Kennedy arrived at 11:36 a.m.]

***Summer Tour***

Discussion was held regarding the Summer Tour. Executive Director Voit clarified the MW contractors did not meet with Shell Rock River WD (SRRWD) staff immediately following the 2022 annual conference. SRRWD staff undertook duties that would have been done by the MW Program Manager had that conversation taken place. Now that we have a job description that provides details on the Program Manager’s responsibilities for events, it should be easier to ensure that there is a clear

understanding for both MW and the host watershed(s). The information regarding the Summer Tour has already been shared with the hosts for the 2024 Summer Tour.

### ***Introductions***

Shaun Kennedy introduced himself and provided background information. Introductions were made for all the meeting attendees.

### ***Annual Conference***

The Board discussed the annual conference. Discussion included:

- There have been many positive comments received.
- Moving the dates to Tuesday to Friday is much better
- It would be beneficial if the exhibitors along the walls do not have to view the backs of the booths in the center.
- There are not enough vendors. We need to figure out how to increase the number.
- The time of the caucus was too early. There should be food in the rooms or better directions so attendees realize that breakfast is available before the caucuses.
- There was great interest in serving on committees in Regions 1 and 3. However, in Region 2, one person was appointed to serve on each committee. Only one person from each region can serve on a committee. It will be necessary to convey information about the specific committee members and how the process for alternates works.
- Regional caucuses:
  - Bring agendas and packets
  - Provide ballots for voting
  - Develop a sign in sheet
  - Send an email notice to administrators to have them remind their boards about the importance of and schedule for the regional caucuses

### ***Confirm Next Meeting Date***

The next meeting is scheduled for Monday, January 22 at 9:00 a.m. via Zoom.

### **3. ADJOURNMENT**

The meeting was adjourned at 12:09 p.m.

Wanda Holker  
Secretary